



Debt Collection and Asset Recovery Practices in Hong Kong: A True Collection Practitioner's Approach: 應對環境經濟危機, 妥善做好賬務監管

Program Objectives:

本港經濟因受外圍影響，增長將會放緩。中小企面對銀行紛紛收緊信貸，通脹，勞工及租金成本增加。必須小心監管及加速應收賬的成效，整頓財政，以免因壞賬處理不當，而遭受經濟損失。
本講座適合於各中小企業的財務會計，信貸及賬務部主管參加

All participants will receive a **Certificate of Achievement** and a **Comprehensive Training Workbook**.

Program Agenda:

A Systematic and Effective approach to collect your debts (更新專業追賬員知識及技巧)

- Important steps to achieve effective collection
- How to handle disputed accounts
- What to do if installment payment is your only choice
- Negotiation techniques
- Problems solving methods that work
- Third party collection

Understanding the legal identity of customers (認識公司組織分類)

- Individual, Sole Proprietorship, Partnership, Limited Company, Foreign Branch
- Statute of Limitations

Use of legal knowledge in debt collection (收賬過程中如何運用法律知識)

- The choice of Courts and the Court's procedures
- Enforcement of Judgment
 - Writ of FIFA
 - Oral Examination

For course details and registration please call us at 2201 8888. Please fill in the form and fax back to 2201 8288 or send email to info@rmshk.com:

REGISTRATON FORM

Company Name:	Title:
Contact Name:	E-mail:
Mailing Address:	
Phone No:	Fax No: